



Summary of the:

GQA Level 2 Certificate in Glass Related Operations (QCF)

500/7768/5

Who is this qualification for?

This qualification is aimed at individuals wishing to gain knowledge of the basic requirements of working safely and effectively in a glass related working environment.

Establishing underpinning knowledge and understanding relevant to the Glass Industry, this qualification is intended to be capable of delivery through both a taught programme of off-the-job learning or through workplace assessment (for those with access to the real workplace).

Along with a number of generic glass industry units the group of optional units ensures there is a specific unit to cover the individual occupational roles in the glass industry.

A further qualification in Glass Related Operations at Level 3 is also available.

What is required from candidates?

QCF qualifications are made up of a number of units that have a credit value or credits.

These credits must be achieved in the correct combination from mandatory and optional units: this qualification has 4 mandatory units, which have a value of 10 credits and a group of optional units. Candidates should achieve all 4 mandatory units, plus a minimum of 3 credits from the group of optional units. This makes the minimum credit value of the qualification 13 credits.

Apprentices must also achieve the 3 credits from the Apprenticeship Pathway to enable full achievement of the Proskills Apprenticeship Framework.

The units are made up of the things you need to know and the things you need to be able to do to carry out your job safely and correctly. These are called Learning Outcomes, and all must be met to achieve the unit.

Mandatory Units (All units must be taken)

<i>Unit Ref</i>	<i>Title</i>	<i>Level</i>	<i>Credit</i>
GR012	Understanding Health and Safety in the Glass or Glass Related Industry	Level 2	3 Credits
GRO13	Know how to Contribute to the Effectiveness of the Glass Related Organisation	Level 2	4 Credits
GRO14	Know how to Accept Delivery Of, Handle, Position and Store Glass Related Products and Materials	Level 2	1 Credit
GRO15	Know how to carry out Quality Checks of Glass Related Products and Materials	Level 2	2 Credits

Optional units (a minimum of 3 credits must be achieved)

<i>Unit Ref</i>	<i>Title</i>	<i>Level</i>	<i>Credit</i>
GRO5	Know how to Operate Glass Manufacturing Equipment	Level 2	6 Credits
GRO6	Know how to Operate Glass Processing Equipment	Level 2	5 Credits
GRO7	Know how to Operate Equipment for Fabricating Glass Supporting Systems	Level 2	5 Credits
GRO8	Know how to replace and Repair Fixed Glass Components in Vehicles	Level 2	4 Credits
GRO9	Know how to Install Glass into Glazing Installations	Level 2	5 Credits
GRO10	Know how to Shape Glass for Glazing Installations	Level 2	4 Credits
GRO11	Know how to Install Glass Supporting Frames/systems	Level 2	5 Credits

GRO19	Knowledge of the Fascia, Soffit and Bargeboard Removal and Installation Process	Level 2	4 Credits
CW5	Knowledge of Curtain Walling Systems	Level 2	3 Credits
PV2	Knowledge of Photovoltaic Systems	Level 3	6 Credits

Apprenticeship Pathway (3 credits to be achieved for those undertaking this qualification as part of a Proskills Apprenticeship)

ERR1	Employment rights and responsibilities in the processing and manufacturing industries	Level 2	3 Credits
------	---	---------	-----------

Achieving all of the Mandatory units and the minimum credit value from the optional units will mean the qualification has been completed and GQA will provide the Certificate with the qualification title. Where a candidate has completed additional credits the Certificate will list these as "additional credits", in cases where the candidate has not completed the full qualification and will not go on to do so, a Certificate of Credit can be issued for the credits achieved.

Assessment guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

Types of evidence:

Evidence of knowledge is required. Evidence of knowledge through performance can contribute and if applicable should be demonstrated by completing projects and reports, or by responding to questions.

Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting system
- Safety record
- Training record
- Audio evidence
- Installation specifications and documentation
- Witness testimonies
- Correspondence with customers
- Notes and memos
- Telephone logs
- Customer feedback
- Delivery records
- Installation components and materials
- Equipment
- Photographic/video evidence

Examples of Evidence:

- Completed projects
- Reports
- Witness testimonies
- Quality Assurance Records
- Inventories
- Evidence of practical tasks completed

Please Note that photocopied or downloaded documents such as manufacturers or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA External

GQA Qualifications, Unit 1 12 O'Clock Court, Attercliffe Court, Sheffield, S4 7WW
 Tel: 0114 272 0033 Fax: 0114 276 8466 Email: info@gqaqualifications.com
 Website: www.gqaqualifications.com

February 2011

(GQA Level 2 Certificate in Glass Related Operations (QCF) – 500/7768/5)

